

TOWNSHIP OF MILLSTONE  
Meeting Room  
215 Millstone Road  
Millstone Township, NJ 08535

**DRAFT**

**TOWNSHIP COMMITTEE  
RE-ORGANIZATION AGENDA  
JANUARY 2, 2020 @ 7:00 pm**

**Municipal Clerk \_\_\_\_\_ calls the meeting to order at \_\_\_\_\_ p.m. followed by Flag Salute and a moment of Silence.**

**STATEMENT OF NOTICE AS REQUIRED BY P.L. 2075, C231 IS READ.**

I hereby announce that pursuant to the open public meeting act, adequate notice of this meeting has been provided in the annual notice of meetings which was mailed to the Asbury Park Press and The Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 18, 2020.

Oath of Office administered to Al Ferro as a member of the Township Committee

**ROLL CALL:** C/Dorfman \_\_\_\_\_, C/Ferro \_\_\_\_\_, C/Grbelja \_\_\_\_\_, C/Kuczinski \_\_\_\_\_, C/Masci \_\_\_\_\_

**Municipal Clerk \_\_\_\_\_ asks for a motion for Mayor:**

**C/\_\_\_\_\_ nominates C/\_\_\_\_\_ as Mayor for the year 2020, Second by C/\_\_\_\_\_.**

**VOTE:** C/Dorfman \_\_\_\_\_, C/Ferro \_\_\_\_\_, C/Grbelja \_\_\_\_\_, C/Kuczinski \_\_\_\_\_, C/Masci \_\_\_\_\_

**C/ \_\_\_\_\_ nominates C/\_\_\_\_\_ for Deputy Mayor, second by C/\_\_\_\_\_.**

**VOTE:** C/Ferro \_\_\_\_\_, C/Grbelja \_\_\_\_\_, C/Kuczinski \_\_\_\_\_, C/Masci \_\_\_\_\_, C/Dorfman \_\_\_\_\_

**Statement by newly appointed Mayor:**

**Statement by newly appointed Deputy Mayor:**

**Mayor reads following statement:**

The Township of Millstone will be videotaping this meeting for replay on Millstone PEG Channel. By attending this evening, attendees acknowledge this recording and agree to allow their images to be recorded.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person’s public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

**ORDINANCE:**

FIRST READING

ORDINANCE NO. 20-02 ORDINANCE AMENDING CHAPTER V (FEES, SECTION 5-37 (MISCELLANEOUS FEES) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

**EXPLANATORY STATEMENT:** This ordinance amends the miscellaneous fees.

Moved C/\_\_\_\_\_, Second C/\_\_\_\_\_, (Committee Discussion)

VOTE: C/Dorfman \_\_\_\_\_, C/Ferro \_\_\_\_\_, C/Grbelja\_\_\_\_\_, C/Kuczinski \_\_\_\_\_, C/Masci \_\_\_\_\_,

Second reading and Public Hearing to be held on January 15, 2020 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

**RESOLUTIONS:** **CONSENT RESOLUTION POSTED ON BULLETIN BOARD.**  
**ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.**

- 20-01 Resolution Appointing Professionals for 2020: Township Attorney, Labor Counsel, Township Engineer, Special Counsel for Mt. Laurel Proceedings, Township Auditor, Township Planner, Township Prosecutor, Township Bond Counsel, Township Public Defender and Affordable Housing Administrator
- 20-02 Resolution Extending the Term of Roger Staib as the Acting Business Administrator for the Township of Millstone
- 20-03 Resolution Appointing Deputy Registrar of Vital Statistics
- 20-04 Resolution Appointing Qualified Purchasing Agent
- 20-05 Resolution Appointing Public Agency Compliance Officer
- 20-06 Resolution Appointing Treasurer
- 20-07 Resolution Appointing Construction Department Appointments: Fire Protection Inspector, Plumbing Inspector, Building Inspector and Electrical Inspector
- 20-08 Resolution Appointing Code Enforcement Officer
- 20-09 Resolution Appointing Recycling Coordinator
- 20-10 Resolution Appointing Community Development Representative
- 20-11 Resolution Appointing Members to the Millstone Township Veteran’s Memorial Council
- 20-12 Resolution Appointing Fund Commissioner, Safety Director and Right to Know Coordinator to the Monmouth County Municipal JIF
- 20-13 Resolution Appointing 911 Coordinator
- 20-14 Resolution Appointing OEM Coordinator
- 20-15 Resolution Appointing the Class III Member to the Millstone Township Planning Board
- 20-16 Resolution Appointing Members to the Open Space and Farmland Preservation Council
- 20-17 Resolution Appointing Members to the Agricultural Advisory Council
- 20-18 Resolution Appointing Monmouth County Agriculture Development Board Representative for 2020
- 20-19 Resolution Appointing Members to the Municipal Alliance Committee’s Executive Board
- 20-20 Resolution to Transfer Funds on Appropriation Reserves #1
- 20-21 Resolution Appointing Violations Clerk
- 20-22 Resolution Authorizing the Appointment of Individuals to Perform Duties of a Municipal Court Administrator when the Municipal Court Administrator is Unavailable
- 20-23 Resolution Authorizing Inter-Local Services Agreement Providing for Municipal Court

Services for Roosevelt Borough

- 20-24 Resolution Appointing COAH Representative
- 20-25 Resolution Appointing Coordinator Between the Township of Millstone and the Office of Aging
- 20-26 Resolution Appointing Local Historian
- 20-27 Resolution Adopting the Temporary Budget
- 20-28 Resolution Adopting a Cash Management Plan
- 20-29 Resolution to Authorizing the Continuation of Petty Cash Funds
- 20-30 Resolution to Establish Official Depositories for Township Funds
- 20-31 Resolution Authorizing the Acceptance of Credit Card Payments for the Collection of Fees for Specific Services
- 20-32 Resolution to Authorizing Tax Collector to Hold Tax Sale
- 20-33 Resolution Authorizing the Cancellation of Minimal Balances and Overpayments by Tax Collector
- 20-34 Resolution Setting Interest Rates to be Charged on all Delinquent Taxes and Assessments
- 20-35 Resolution to Allow an Additional Penalty of 6% to be Collected Against a Delinquency in Excess of \$10,000.00
- 20-36 Resolution Authorizing Real Estate Tax Payments by Electronic Funds Transfer via Internet via CIT-e-Net, LLC
- 20-37 Resolution Authorizing the Tax Assessor to File Appeals Omitted and Added Assessment Appeals and Rollback Complaints with the Monmouth County Board of Taxation
- 20-38 Resolution Shared Services Agreement with Roosevelt Borough for Repair, Maintenance, Snow Removal and Ice Control on Nurko Road
- 20-39 Resolution Authorizing Contract with Edmunds & Associates, Inc.
- 20-40 Resolution Authorizing Contract with Eastern Armored Services Inc
- 20-41 Resolution Authorizing Online Recreation Registration Payments Through Easy Merchant Plus/Stripe Connect
- 20-42 Resolution Granting Permission to Pay Certain Bills Prior to Committee Meetings
- 20-43 Resolution Authorizing Deer Carcass Removal as Per Monmouth County Contract F-110-2016
- 20-44 Resolution Awarding Contract for Municipal Court Security
- 20-45 Resolution Appointing Conflict Municipal Court Judge
- 20-46 Resolution Authorizing Monmouth County Co-Op Purchase for Gasoline and Diesel Fuel as Per Monmouth County Contract F-38-2020
- 20-47 Resolution Authorizing the Tax Collector to Charge a fee for the Issuance of a Duplicate Tax Sale Certificate Pursuant to Chapter 99 Pubic Laws of 2097
- 20-48 Resolution Authorizing the Township of Millstone to Establish a Commodity Resale Agreement with the Millstone Township Board of Education
- 20-49 Resolution Authorizing Shared Services Agreement with Roosevelt Borough for Certified Recycling Reporting Services
- 20-50 Resolution Authorizing Contract with Action Data Services
- 20-51 Resolution Appointing Risk Management Consultant
- 20-52 Resolution Amending Schedule of Holidays For 2020
- 20-53 Resolution Changing Custodian for the Administration and Recreation Petty Cash Funds
- 20-54 Resolution Awarding Contract for Sodium Chloride (Rock Salt) as per Monmouth County Contract F-39-2020

Motion to adopt/table, Moved \_\_\_\_\_, Second \_\_\_\_\_, (Committee Discussion) VOTE: C/Kuczinski \_\_\_\_\_, C/Masci \_\_\_\_\_, C/Dorfman \_\_\_\_\_, C/Ferro \_\_\_\_\_, C/Grbelja \_\_\_\_\_

**APPOINTMENTS TO BE MADE BY THE MAYOR**

1. Mayor’s appointments to the Millstone Township Environmental Commission
2. Mayor’s appointments to the Millstone Township Planning Board
3. Mayor’s appointments to the Millstone Township Board of Adjustment
4. Mayor’s appointments to the Millstone Township Recreation Commission
5. Mayor's appointments to the Millstone Township Historic Preservation Commission
6. Mayor's appointment to the Millstone Township Office of Emergency Management
7. Mayor's appointment to the Millstone Township Planning Board - Mayor's Designee
8. Mayor's appointment to the Clarksburg Cultural Center

**COMMITTEE VOLUNTEER LIASIONS TO ADMINISTER VARIOUS TOWNSHIP DEPARTMENTS FOR 2020:**

Liaison of Dept. of Public Works/Building and Grounds/Recycling	C/
Liaison of Finance	C/
Liaison of Health, Safety and Welfare	C/
Liaison of Community Newsletter/Web Site/Cable TV	C/
Liaison of Office of Emergency Management	C/
Liaison of Personnel	C/
Liaison to Board of Parks and Recreation Commission	C/
Liaison to County & State Agencies	C/
Liaison to Drug Alliance	C/
Liaison to Senior Citizens	C/
Liaison to Environmental Commission	C/
Liaison to Historic Preservation Commission	C/
Liaison to Board of Education	C/
Liaison to Economic Development Council	C/
Liaison to Municipal Court	C/
Liaison to Fire & First Aid	C/
Liaison to AG Board	C/

Statement by Committeemen/Committeewoman if they so desire:

**OTHER BUSINESS:**

Rabies Clinics will be held on Saturday January 18, 2020, from 1:00 – 2:00pm at the Millstone Township Public Works Garage, 899 Perrineville Road, Perrineville, NJ.

**PRIVILEGE OF THE FLOOR:**

Mayor \_\_\_\_\_ opens the meeting to the public at \_\_\_\_\_  
 Mayor \_\_\_\_\_ closes the meeting to the public at \_\_\_\_\_

**Limited to ½ Hour**

**Mayor \_\_\_\_\_ and the Township Committee would like to wish everyone a Healthy and Happy New Year!**

**Please join us for some light refreshments.**

**Motion to adjourn:** Moved C/\_\_\_\_\_, Second C/\_\_\_\_\_. © Time Out \_\_\_\_\_